

**AUDIT COMMITTEE
PROPOSED SCHEDULE OF MEETINGS AND FORWARD WORK PROGRAMME
2018 – 2019**

PROVISIONAL DATE OF MEETING	FORWARD WORK PROGRAMME	OFFICER RESPONSIBLE	UPDATE
2018			
28th June	Information and Action Requests (if applicable).	Chief Internal Auditor (CIA)	
	Updated Forward Work Programme 2018/19.	CIA	
	Pre-audited Statement of Accounts 2017/18.	Head of Finance	
	Draft Annual Governance Statement 2017-18	Head of Finance	
	Treasury Management Outturn 2017/18	Head of Finance	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
	IASS Outturn Report April and May 2018.	CIA	
13th September	Information and Action Requests	CIA	
	Updated Forward Work Programme	CIA	
	Statement of Audited Accounts and Final Annual Governance Statement 2017/18	Head of Finance / WAO	
	Internal Audit 5 months Outturn Report April to August 2018.	CIA	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
15th November	Up dated Forward Work Programme	CIA	
	Information and Action Requests (where applicable)	CIA	
	Fraud update	Head of Finance / Benefits Manager	
	Treasury Management Half Year monitoring report 2018-19	Head of Finance	
	Internal Audit Outturn Report – April 2017 to October 2018.	CIA	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
2019			
3rd January	Up dated Forward Work Programme	CIA	
	Internal Audit 8 months Outturn Report April – November 2018	CIA	
	External Auditors / Inspection Reports (where applicable)	Head of Finance / WAO	
	Corporate Risk Assessment 2018-19	Head of Finance	
	Treasury Management Strategy 2019-20	Head of Finance	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
14th February	Updated Forward Work Programme	CIA	
	Compliance with the PSIAS	CIA	
	Corporate Fraud Update	CIA	
	Recommendations update	CIA	

APPENDIX B

	Internal Audit 10 month outturn report April to January 2019	CIA	
18th April	Updated Forward Work Programme	CIA	
	Proposed Forward Work Programme 2019-20.	CIA	
	Internal Audit proposed Annual Strategy and Audit Plan 2019-2020.	CIA	
	Audit Committee – Terms of Reference	CIA	
	Internal Audit Shared Service Charter 2019/20	CIA	
	Draft Head of Audit’s Annual Opinion Report and outturn for the Year 2018/19	CIA	
	External Auditors / Inspection Reports (if applicable): -	Head of Finance / WAO	